**Template to be filled by L1; Name of the template - “I Recommend”**

1. Recognition for the Month of: ***February 2015***
2. Proposed Employee Name for Recognition: ***Nandha Kumar***
3. Business Unit: ***Front Line Recruitment***
4. Department: ***Operations***
5. Location: ***Chennai***
6. Are you recommending the employee for: ***Performance and Effort***
7. What act(s) of the employee prompted you to recommend his/her for this ‘round of applause’ recognition?

* Got recognition mail from Wright Bus India on Feb 13th for his excellent work done in terms of mobilizing experienced candidates in a short span of time, from bus building companies located in & around Karur.

1. How does this act(s) of the employee relate to business performance / organization excellence?

* Customer Satisfaction, Brand Recognition, which fetched new business to our other business verticals (temp staffing).

1. Do you consider this as an:

* Achievement / Exceeding Expectations (Two Star)

1. Would you like to add any document that highlights the achievement / justifies your recommendations?

***Please find below the mail from client:***

Dear Ms. Raji,

Good evening.

I take this opportunity to inform you that, Mr. Nanda Kumar has done an excellent work for this Karur drive.

Kindly convey our (Myself & Arul Pushparaj – Plant Head) gratitude to Mr. Nandha Kumar for his excellent work done.